

Position: BComm Student Ambassador (2025-2026)

Department: BComm Academic Success & Advising Centre

Overview

BComm Student Ambassadors support the BComm Program in conjunction with the BComm Academic Success & Advising Centre in three main areas. Firstly, interacting with prospective students and their supporters at recruitment events on behalf of the Sobey School of Business, providing a student perspective of the business school and the university. Secondly, engaging with current students through new student Welcome events, resource sessions and workshops hosted by the BComm Advising Centre. Thirdly, representing your major in major-exploration events and individual meetings with current students.

Duties

- Commit to attending required in-person events each semester, including on Fridays and Saturdays, and communicate any scheduling issues well in advance.
- Speak on personal experience as a BComm student in one-on-one interactions and in front of large groups.
- Answer questions from prospective students and supporters about the BComm student experience and make thoughtful referrals to other university offices when needed.
- Work with students (prospective and current) in small group activities, encouraging discussion, problem-solving, and participation.
- Discuss your major with current students, provide your personal experience with the major, and aid in comprehension of the program.
- Prepare for events. This includes understanding the agenda, attending event preparation sessions, planning how you would answer common questions, and knowing the time and place of the event.
- Represent the BComm program in a professional manner, maintaining a positive and engaging attitude.
- Be on time and remain in the room/space or online platform for the entire event time until relieved by a member of the BComm Advising Centre team.
- Complete all required training modules or sessions required for the position and attend a performance review at the end of each semester.
- Check SMU e-mail regularly for any updates.
- Other duties assigned by the BComm Academic Success & Advising Centre.

Education & Experience

- Current undergraduate Saint Mary's University student in the Bachelor of Commerce program.
- In Good Academic Standing; 1.70 CGPA or higher.
- Have a declared major. **Some majors are already represented by our returning Ambassadors from last year, priority will be given to applicants with the following majors: Economics, Entrepreneurship, Human Resource Management and Industrial Relations, Management, and Management Information Systems and Analytics (Formerly Computing Information Systems).**
- Experience and/or familiarity with Saint Mary's University campus life and student supports/services.

Skills and Qualifications

- Excellent communication, public speaking, and presentation skills in both small and large group settings.
- Interest in representing the Bachelor of Commerce program.
- Interest in speaking with high school students (and their guardians/supporters) and current students about your experiences.
- Demonstrates an eagerness to learn and take the initiative.
- Knowledge and/or sensitivity to issues affecting domestic and international students and their transition to Halifax, Canada, and Saint Mary's University.
- Knowledge of Saint Mary's University's services and resources for students and campus life.
- Students who are a good fit for this position are approachable, knowledgeable, and open to learning about themselves and others.
- Able to commit to required events each semester, plus training sessions and event preparation sessions, including on Fridays and Saturdays.
- Punctual and reliable.